Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

Table of Contents

1. What is “International Week”? 
2. Traveling to Hungary 
   2.1 By air 
   2.2 By train 
   2.3 By coach 
   2.4 By car 
3. From the airport to the downtown and to the Hotel Flamenco 
   3.1 Taxi and Airport Minibus Service 
   3.2 By public transport to the center of Budapest 
   3.2.1 From the Airport to Kőbánya-Kispest Metro 3 terminal (blue metro line, “M3”) 
   3.2.2 From ”Kőbánya-Kispest ” with the Metro 3 to the ”Kálvin tér” [link] 
   3.2.3 From ”Kálvin tér” transfer to the Metro 4 (green metro line, “M4”) to the ”Móricz Zsigmond Körtér” [link] 
   3.2.4 From ”Móricz Zsigmond Körtér” till the Hotel Flamenco on foot (cca. 4-5 minutes walk) 
4. Accommodation 
   Hotel Flamenco **** 
5. Meals 
   5.1 Edutus University 
   5.1.1 Breakfast 
   5.1.2 Lunch 
6. Courses, attendance and exams 
7. Computer labs and WIFI system 
8. Cultural programs for afternoons 
   8.1 Welcome dinner, registration and country presentations 
   8.2 Ceremonial Session in Tatabánya 
   8.3 Course day without social program 
   8.4 Excursion to Visegrád by ship, combined with a renassance joust and a royal feast, team building game and late lunch in Visegrád 
   8.5 Visiting the Parliament 
9. Health Insurance 
10. Application for the International Week and services 
11. Payment and Bank details 

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

1. What is “International Week”?

International Week (IW) was first held by Edutus University (former College for Modern Business Studies) in 1995.

It is annually held either at the end of March or at the beginning of April.

The goal of International Week:
- to learn about the international aspects of the theories in the chosen field;
- to improve foreign language and presentation skills and
- to develop adaptation and problem solving skills in an international environment.

2. Travelling to Hungary

2.1 By air

If you travelling by air you will arrive at the Liszt Ferenc Airport, Ferihegy. It is located about 24 kilometres south-east of the capital (Budapest). Today all planes arrive to and depart from Liszt Ferenc Airport Ferihegy terminal 2A and 2B.

2.2 By train

The capital (Budapest) can be easily accessed by train from all directions, as it has direct rail links with 16 European capitals. The discounts popular in many European countries (BIJ, ISTC, Inter-Rail) are also available on international lines to Hungary.

You will arrive in Budapest at the Eastern, Western or Southern Railway station (Keleti, Nyugati or Déli Pályaudvar). The railway stations are near the city centre and they are well connected to the public transportation network.

Tickets and discounts:
- BIJ provides a 30-50% discount for passengers under the age of 26 for a journey between a chosen point of departure and destination.
- The InterRail pass does not set an age limit. It entitles the holder of the pass to unlimited travel within the time and area of validity.
- Euro Domino is a pass for unlimited travel within the country of choice for 3-8 (not necessarily consecutive) days within a month. It also entitles the holder to purchase a return ticket to another
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

country at half price. The following sites can help you arrange your train trip to Hungary:
- www.mav-start.hu
- www.eurail.com

2.3 By coach

The Hungarian coach company, Volánbusz Rt. is a member of Eurolines (www.eurolines.com) and has scheduled buses to 15 countries (Austria, Belgium, the Czech Republic, France, Germany, Great Britain, Italy, the Netherlands, Poland, Romania, Slovakia, Sweden, Switzerland and to the former Yugoslavian countries).

The company also sells tickets of its partner companies in 8 other countries (Bulgaria, Denmark, Greece, Norway, Spain, Croatia, Lithuania and Portugal).

2.4 By car

If you wish to travel by car, you should remember that car registration and insurance papers need to be with the driver at all times. A valid driving license, vehicle license/registration and a country-sign on the vehicle are required to enter the country by car.

Good to know:

Motorists in Hungary drive on the right and overtake on the left. It is forbidden to overtake in narrow curves, crossroads and in the immediate vicinity of pedestrian crossings.

Dimmed headlights must be turned on outside populated areas even during daytime.

Wearing a seatbelt is compulsory.

Hand-held mobile phones are not allowed to be used by drivers.

Driving under the influence of alcohol or drugs is strictly forbidden. The legal blood alcohol level for drivers is 0.0%!

Breaking the highway-code can result in severe fines or even prosecution.

The speed-limit is 50 km/h in residential areas, 90 km/h on roads outside populated areas, 110 km/h on highways, and 130 km/h on motorways.

The condition of roads varies greatly and there are always some roads under construction. You should be prepared for traffic jams and diversions.

When your car breaks down, "The Yellow Angels" service will provide basic repairs on the spot free of charge if you are a member of any affiliate of the Hungarian Automobile Club. Road Emergency - "The Yellow Angels" (toll number): 188

Route planners: www.maps.google.com

3. From the airport to downtown and to the Hotel Flamenco

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

Alternatively, on arrival you can take the Budapest Airport’s frequent minibus service (Tel: +36 1 296 8555 from 6am-10pm; www.airportshuttle.hu) which is a cheap and reliable way to reach any address in the downtown area. For a small surcharge, they’ll even take you to districts further afield so long as the address is within city limits. Single or return tickets are purchased from the company's passenger service desks located in both terminals.

Returning to the airport is easy as well - simply call the number given above (at least 24 hours before you intend to travel) and they’ll pick you up from your hotel. The shuttle, which operates from 6am-10pm daily, costs approx. 3200 HUF per person (5500 HUF back & forth) with each transit vehicle seating between 8-11 people.

During peak periods the company may also use larger 16-seater Mercedes (or equivalent) vehicles. The only disadvantage to the service is that, as visitors will almost certainly share a minibus with other passengers, it will stop at several locations i.e. other hotels/pensions before arriving at your chosen destination.

3.2 By public transport to the center of Budapest

Public Transportation Means (bus, metro, tram) can be used for a fare: while the one-way ticket costs HUF 350 (1,20 EUR), the 7-day ticket is much more advantageous. Therefore you are strongly recommended to buy a Budapest 7-day travel card, which costs 4950 HUF (cca 16 EUR) for one week.

For more information http://www.bkk.hu/en/budapest-7-day-travel-card/

3.2.1 From the Airport to “Kőbánya-Kispest” metro station:

Bus 200E: Passengers are taken by a direct bus service from Liszt Ferenc Airport Terminal 2, to Kőbánya-Kispest

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

(KÖKI) ‘blue’ (other name ‘M3’) Metro Terminal

3.2.2 From "Kőbánya-Kispest/KÖKI" with the 'blue' (‘M3’) Metro line to the station to "Kálvin tér"

3.2.3. From "Kálvin tér" metro station transfer to the ‘green’ (‘M4’) Metro line, choose the direction KELENFÖLD VASÚTÁLLOMÁS and get off at the "Móricz Zsigmond Kőrtér” station.

From the Móricz Zsigmond krt. it takes 4-5 minutes on foot to reach the Hotel Flamenco (H-1113 Budapest, Tas Vezér u. 3-7. Tel: +36 1 889 5600)

Metro system of Budapest

4. Accommodation in Budapest

Danubius Hotel Flamenco **** H-1113 Budapest, Tas vezér u. 3-7.

http://www.danubiushotels.com/our-hotels-budapest/danubius-hotel-flamenco

A limited number of standard rooms are available for the participants during International Week. Each standard room comes with two beds. Each room has a bathroom and a shower. Basic facilities in every room include color TV, central radio system, phone, minibar, ADSL internet connection. In the most rooms air conditioning is also available. A pool and a fitness room can also be found in the hotel, along with public internet access in the reception (wireless and cable) area. Bedclothes, bed linens and towels are included.

Room service, laundry service, the use of a safe, currency exchange, souvenir shop, internet access, cash dispenser (automated teller

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

machine), travel agency are all available in the hotel. The reception is ready to accept any kind of credit cards with the exception of diner cards. Under the hotel, a car garage is available for the guests.

**Economy room** price only for students is: € 29,5/person/night * * Price is valid only in case of shared room. If you book a single economy room, it costs € 49/night. Buffet breakfast is included in the price, which is offered at the restaurant of the hotel.

**IMPORTANT!** Participants should pay their accommodation costs directly to the hotel. on the following booking link: https://www.danubiushotels.com/en/edutus
Please fill in the on-line BOOKING link of the Danubius Hotel Flamenco and send it **DIRECTLY to the hotel**

Rooms are available for approximately 80 students. We suggest you to reserve your accommodation as soon as possible! The accommodation fee usually has to be paid in the hotel when you depart!

If you prefer to stay in the Hotel Flamenco, please apply well in time! Payment can be made either by individual transfer or through your host university in advance or at the hotel on departure.

5. **Meals**

5.1. Breakfast: at the Hotel Flamenco buffet breakfast is included in the price of your accommodation fees. If you choose other accommodation you can find many coffee houses or fast food restaurants where you can have an inexpensive breakfast in Budapest.

5.2. Lunch is up to the individual. After courses – if you’d like, you can buy lunch at many different restaurants or cafeterias within the city.

**Prices:**
- Soup 500 - 800 HUF (app. 1,8–2,3 EUR)
- Main course 700 - 1500 HUF (app. 2,2–5,0 EUR)
- Dessert 350 – 600 HUF (app. 1,2–2,0EUR)

6. **Courses, attendance and exams**

Please select two courses (1st and 2nd course) and indicate them on the on-line registration form. In case the first selected course is full, you will be placed in the course you indicated as your second choice.

Courses will be held on:

- Monday: 13:45-16:00 in Tatabánya! Transfer bill be by coach from the Hotel Flamenco, departure at 8:30
- Tuesday: 9:00-13:00 and 13:30-16:30
- Wednesday: -
- Thursday: 9:00-14:15
- Friday: 9:00-12:30 Exam, evaluation, certificates

The courses will be held in the Falk Edutus Ház. (Address: H-1055 Budapest, Falk Miksa u. 1.) or in the Campus Buda of the Edutus University (H-1114 Budapest, Villányi út 11-13.) See the location of the course list!
Attention: On Monday the courses will be held after the Celebration session and lunch from 13:45- till 16:00 IN TATABÁNYA! (Coach transfer will be from the Hotel Flamenco, departure at 8:30)

**Attendance**

Your everyday attendance is compulsory due to the intensive courses. In case of absence, you will not be allowed to take the exam held following the completion of the course.

**Exam**

Every lecturer has her/his own way of testing, therefore listen carefully what she/he says about it on the first day of the week! **Exams will be held on 3rd April 2020 Friday.**

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

**29 March - 3 April 2020**

### List of courses:

<table>
<thead>
<tr>
<th>Lecturer</th>
<th>Title of course</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Francois Cudel</td>
<td>Intercultural Management</td>
<td>Budapest Falk 1. Edutus Ház (1055 Budapest, Falk Miksa utca 1.)</td>
</tr>
<tr>
<td>Anne Vanmaercke</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prof. Dr. Pantelis Kyrmizoglou Alexander Technological Educational Institution of Thessaloniki, Greece</td>
<td>The business environment in South-eastern Europe and Forms of financing</td>
<td>Budapest Falk 1. Edutus Ház (1055 Budapest, Falk Miksa utca 1.)</td>
</tr>
<tr>
<td>Marc Clerkx Thomas More University College, Belgium</td>
<td>The sense and Use of Entrepreneurial Creativity in Business of the Future</td>
<td>Budapest Falk 1. Edutus Ház (1055 Budapest, Falk Miksa utca 1.)</td>
</tr>
<tr>
<td>Dr. Levente Dimén, PhD 1 December 1918 University in Alba Iulia, Romania</td>
<td>The Assessment of Tourism Potential - the way for an efficient local tourism policy</td>
<td>Edutus University Buda Campus (114 BP. Villányi út 11-13. IIIrd floor)</td>
</tr>
<tr>
<td>Dr. Antonio Melo and Ms. Susanna Garcia, Politécnico do Porto - Escola Superior de Hotelaria e Turismo, Portugal</td>
<td>Quality Management in Service Companies</td>
<td>Edutus University Buda Campus (114 BP. Villányi út 11-13. IIIrd floor)</td>
</tr>
</tbody>
</table>

Hand-outs of the courses will be given to students on the spot.

The Certificate of the completed course will be hand out to you on the last day of the International Week.

7. **Computer labs and WIFI system**
   If you wish to bring your own notebook or laptop, a WiFi system operates in the building.

8. **CULTURAL PROGRAMS**

   8.1. **Date:** 29 March, 2020 Sunday
   Registration, Welcome dinner and country presentations
   Location: Hotel Flamenco, address: H-1113 Budapest, Tas vezér u. 3-7.

**Deadline of registration:** 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

Edutus University invites you to have dinner with the fellow international students and teachers. The program is free of any charge. Attendance is highly recommended and requested from each participating institution.

- 17.00 Registration process
- 18.00 Welcome Meeting and country presentations

Requests:
We kindly ask your group to make a maximum of 7 minutes (funny) presentation of your country and school. Power point presentations and/or Prezi posters are welcome. We also ask your group to bring some sweets/chocolates/cookies typical to your county that might be presented and of course tasted by other participants during the ship tour to Visegrád on Wednesday 😊

8.2 Ceremonial Session in Tatabánya - 30 March, Monday
Trip to Tatabánya – Meeting point 8:30 – Hotel Flamenco (1113 Tas vezér utca 3-7.)

8.3 31 March Tuesday – course day without social programme
8.4 1 April Wednesday
Excursion to Visegrád by ship combined with a renaissance joust and a royal feast incl. dinner in the Renaissance Restaurant Visegrád
Meeting point at 8:45 – Hotel Flamenco/Lobby. Ship starts at 9.45 from the Batthyány tér (Buda side)

Guests are welcome by fanfare on arrival to the tournament at the port of Visegrád.
An introduction is told to the visitors about the history of the town and the castle, while visiting Solomon’s Tower (including exhibition rooms on request).

The performance takes place on the tournament field located next to the tower. A king and a queen are selected from the guests, they are dressed in robes and crowned by the knights.
On the call of the king, the knights march in and show their targeting and fighting skills with medieval weapons to the royal couple and their guests. The realistic face-to-face battles recall the courage and spirit of the medieval knights in an exciting way with a bit of humor. The open-air performances feature the royal falconer.

At the end of the show, guests not only have the opportunity to handle some of the weapons (with the help of the knights), but also take part in a medieval team building game. It is highly recommended to take part at this event for our guest students and staff.

The tournament is followed by a royal feast in the Renaissance Restaurant (huge size of dinner and drink).

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

Deadline of registration: 7th February 2020

8.5 2 April 2020 Thursday
Visiting the Parliament – Meeting point 14:45 - Edutus Ház, Falk Miksa utca 1.

The Hungarian Parliament Building is the seat of the National Assembly of Hungary, one of Europe’s oldest legislative buildings. It lies in Kossuth Lajos Square, on the bank of the Danube. It is currently the largest building in Hungary and still the tallest building in Budapest. Budapest was united from three cities in 1873 and seven years later the Diet resolved to establish a new, representative Parliament Building, expressing the sovereignty of the nation. An international competition was held, and Imre Steindl emerged as the victor; the plans of two other competitors were later also realized in the form of the Ethnographic Museum and the Hungarian Ministry of Agriculture, both of which face the Parliament Building. Construction from the winning plan was started in 1885 and the building was inaugurated on the 1000th anniversary of the country in 1896, and completed in 1904.

One of the famous parts of the building is the hexadecagonal (sixteen-sided) central hall, with huge chambers adjoining it: the Lower House and the Upper House. The modern National Assembly is unicameral and meets in the Lower House, while the Upper House is used as a conference and meeting room. The Holy Crown of Hungary, which is also depicted in the coat of arms of Hungary, has been displayed in the central hall since 2000. Further features include the stained glass and glass mosaics by Miksa Róth.
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

About 100,000 people were involved in construction, during which 40 million bricks half a million precious stones and 40 kilograms of gold were used. Since World War II the legislature became unicameral and today the government uses only a small portion of the building. During the communist regime a red star perched on the top of the dome, but was removed in 1990.

1. Health insurance
Please do not forget to have valid health insurance or a European Health Insurance Card for the duration of your stay in Hungary. You never know when you may need it. Our experiences prove that it is wise to have!

2. Application for International Week and services
Application for the programs is possible till the given deadline. You can apply for International Week by filling out the on-line Registration Form:

https://docs.google.com/forms/d/1TvjHLBPSig9boxjx4A27ECtKYeut5EZHl49FipmJYW/edit

Please note that the deadline of registration is 7th February, Friday 2020!

Participation fee is 105,- EUR/person. The payment deadline of the participation fee is 28th February 2020.
Please be aware that without paying the participation fee you will not be allowed to take part at the courses and the social programme. Therefore it is recommended to bring with you the proof of the bank transfer payment.

The price covers all entrance fees, allows you to participate at all cultural programmes, such as: Welcome Meeting and dinner, Trip to Tatastånya and lunch in the university canteen, Visegråd excursion by ship including renaissance dinner and Visit the Parliament.

3. Payment and BANK DETAILS for the PARTICIPATION FEE:

Bank data:

Name of the Beneficiary: Edutus Egyetem
Name of the Bank: MKB Bank Zrt.
IBAN number of the Beneficiary: HU58 1030 0002 4000 0413 4882 0019
SWIFT code: MKKB HUHB

We request you to do the 105,- euro participation fee payment by bank transfer to the Edutus University till 28th February 2020 at the latest.

PLEASE DO NOT FORGET THAT IF YOU WILL STAY IN THE HOTEL FLAMENCO, YOU HAVE TO ARRANGE THE BOOKING AND THE PAYMENT OF THE ACCOMODATION DIRECTLY TO THE HOTEL on the following on-

Deadline of registration: 7th February 2020
Practical information for the 25th Anniversary International Week

29 March - 3 April 2020

Deadline of registration: 7th February 2020

line registration link:

If further information is required, please contact to Ms. Marta Pongrácz (e-mail pongracz.marta@edutus.hu) or in emergency call +36 20 384 5414

“Notice” YOUR NAME + Sending institution