



## **Temporary Revenue Analyst (6 month fix term)**

### **About MSCI**

For more than 40 years, MSCI's research-based indexes and analytics have helped the world's leading investors build and manage better portfolios. Clients rely on our offerings for deeper insights into the drivers of performance and risk in their portfolios, broad asset class coverage and innovative research. Our line of products and services includes indexes, analytical models, data, real estate benchmarks and ESG research. MSCI serves 98 of the top 100 largest money managers, according to the most recent P&I ranking.

For more information, visit us at [www.msci.com](http://www.msci.com).

### **Position overview:**

The MSCI Sales Operations Team offers critical strategic and day-to-day support to the Sales Coverage and is actively involved in all aspects of the business across all functions and regions. The team is responsible for preparation and approval of wide range of legal documents working closely with Legal Department, provides a point of control to ensure correct booking of sales revenues liaising with Finance Teams and ensures timely delivery of data to MSCI's clients of all business units.

We are looking for a Sales Operations Specialist to expand our team in Budapest on a temporary basis for 5 months (fix term project).

### **Responsibilities:**

- Provide helpdesk support to our clients relating to specific finance project
- Ensure client calls are answered in a professional manner and on time
- Escalate any complex issues/questions to the appropriate Account Manager
- Work closely together with the core Sales Operations and Finance teams

### **Desired experience and qualifications:**

- Fluency in English
- Excellent interpersonal and communication skills, outgoing and confident
- Detail oriented and client focused personality
- Highly motivated with the ability to work independently

Due to the great number of applications we receive for each of our open vacancies, we are unable to respond on an individual basis.

**To all recruitment agencies:** MSCI does not accept unsolicited CVs/Resumes. Please do not forward CVs/Resumes to any MSCI employee, location or website. MSCI is not responsible for any fees related to unsolicited CVs/Resumes.

*MSCI Inc. is an equal opportunity employer committed to diversifying its workforce. It is the policy of the Firm to ensure equal employment opportunity without discrimination or harassment on the basis of race, color, religion, creed, age, sex, gender, gender identity, sexual orientation, national origin, citizenship, disability, marital and civil partnership/union status, pregnancy (including unlawful discrimination on the basis of a legally protected pregnancy/maternity leave), veteran status, or any other characteristic protected by law.*